



**2019/20**

**SERVICE DELIVERY AND BUDGET IMPLEMENTATION PLAN**

**1<sup>ST</sup> QUARTER REPORT**

**Vision:** "A developmental people driven organisation that serves its people"

**Mission:** To provide essential and sustainable services in an efficient and effective manner.

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## 1. INTRODUCTION AND BACKGROUND

The development, implementation and monitoring of a Service Delivery and Budget Implementation Plan (SDBIP) is required by the Municipal Finance Management Act (MFMA) section 69 (3) (b). Circular 13 of the National Treasury stipulates that, “the SDBIP gives effect to the Integrated Development Plan (IDP) and the budget of the municipality and will be possible if the IDP and the budget are fully aligned with each other, as required by the MFMA.”

As the budget gives effect to the strategic priorities of the municipality it is important to supplement the budget and the IDP with a management and implementation plan. The SDBIP serves as the commitment by the municipality, whereby the intended objectives and projected achievements are expressed in order to ensure that desired outcomes over the long term are achieved and are implemented by the administration over the next 12 months.

The Municipal Finance Management Act (MFMA) no 56 of 2003, defines the Service Delivery Budget Implementation Plan as a detailed plan approved by the Mayor of the municipality for implementing the municipality’s delivery of municipal services and its annual budget and must include the following:

- (a) Projections of each month of:
  - (i) Revenue to be collected, by source and
  - (ii) Operational and Capital expenditure, by vote;
- (b) Service delivery targets and performance indicators for each quarter

## 2. PURPOSE

The document presents the 1<sup>st</sup> quarter 2019/20 Service Delivery and Budget Implementation Plan of the municipality drafted in compliance with the requirements of the MFMA. The performance targets set in this document lay basis for the performance contracts of all Departmental Heads and Middle Managers. It enables the Municipal Manager to monitor the performance of Senior Managers; and the community to monitor the performance of the municipality

## 3. LEGAL REQUIREMENTS CONSIDERED WITH THE DEVELOPMENT OF THE SDBIP

Section 53 1(c) (ii) of the MFMA states that the Mayor must ensure that the municipality’s SDBIP is approved within 28 days after approval of the budget. Section 69(3) of the MFMA states that the Accounting Officer must no later than 14 Days after the approval of the Budget submit the draft SDBIP and Performance Agreements for the Municipal Manager and all Senior Managers to the Mayor. Sec 53 3(b) also states that the SDBIP’s must be made public no later than 14 days after its approval by Council and that the Performance agreements of the Municipal

Manager, Senior Managers and any other categories of officials as may be prescribed, should be made public no later than 14 days after the approval of the SDBIP.

## **4. REPORTING ON SDBIP**

This section covers reporting on the SDBIP as a way of linking the SDBIP with the oversight and monitoring operations of the Municipal administration. Various reporting requirements are outlined in the MFMA. Both the Mayor and the Accounting Officer have clear roles to play in preparing and presenting these reports. The SDBIP provides an excellent basis for generating the reports for which MFMA requires. The reports then allow the Municipality to monitor the implementation of service delivery programs and initiatives across the Molemole municipal jurisdiction.

### **4.1 QUARTERLY REPORTING**

Section 52 (d) of the MFMA compels the mayor to submit a report to the council on the implementation of the budget and the financial state of affairs of the municipality within 30 days of the end of each quarter. The quarterly performance projections captured in the SDBIP form the basis for the mayor's quarterly report.

### **4.2 MID-YEAR REPORTING**

Section 72 (1) (a) of the MFMA outlines the requirements for mid-year reporting. The accounting officer is required by the 25<sup>th</sup> January of each year to assess the performance of the municipality during the first half of the year taking into account:

- (i) the monthly statements referred to in section 71 of the first half of the year
- (ii) the municipalities service delivery performance during the first half of the financial year, and the service delivery targets and performance indicators set in the service delivery and budget implementation plan;
- (iii) The past year's annual report, and progress on resolving problems identified in the annual report; and
- (iv) The performance of every municipal entity under the sole or shared control of the municipality, taking into account reports in terms of section 88 from any such entities.

Based on the outcomes of the mid-year budget and performance assessment report, an adjustments budget may be tabled if actual revenue or expenditure amounts are materially different from the projections contained in the budget or the SDBIP. The SDBIP is also a living document and may be modified based on the mid-year performance review. Thus the SDBIP remains a kind of contract that holds the Municipality accountable to the community.

### **4.3 ANNUAL REPORTING**

Section 46 (1) of Municipal Systems Act stipulates that a municipality must prepare for each financial year a performance report reflecting

- (a) The municipality's, and any service providers, performance during that financial year, also in comparison with targets of and with performance in the previous financial year;
- (b) The development and service delivery priorities and the performance targets set by the municipality for the following financial year; and
- (c) Measures that were or are to be taken to improve performance.

Sec 46 (2) further states that an annual performance report must form part of the municipality's annual report in terms of Chapter 12 of the MFMA.

## 5. THE FINANCIAL PERFORMANCE REPORT FOR THE 1<sup>st</sup> QUARTER OF THE FINANCIAL YEAR 2019/20

### 5.1 Revenue

DESCRIPTION	TOTAL ANNUAL BUDGET	3 MONTHS BUDGET	3 MONTHS ACTUAL	% INCOME	VARIANCE FROM 3 MONTHS	YEAR TO DATE MOVEMENT	REASONS FOR VARIANCE
	R	R	R	%	%	R	
<b>Revenue By Source</b>							
Property Rates	15,291,183	3,822,796	4,907,167	128	-28	4,907,167	Supplementary valuation roll
Service Charges- Electricity	9,224,517	2,306,129	1,958,497	85	15	1,958,497	Inconsistency of electricity usage
Service Charges-Refuse	2,288,337	572,084	550,241	96	4	550,241	None
Rental of facilities and equipment	283,935	70,984	22,330	31	69	22,330	Allocation was finalized in 2 <sup>nd</sup> quarter of this financial year
Interest earned- external investment	2,112,000	528,000	617,905	117	-17	617,905	None
Interest earned- outstanding debtors	1,484,166	371,042	276,281	74	26	276,281	Payments received from debtors
Fines	4,751,369	1,187,842	18,400	2	98	18,400	Budget was done on accrual basis and the municipality is finalizing implementation of electronic traffic system.
License and permits	7,065,504	1,766,376	1,829,354	104	-4	1,829,354	None
Agency services	2,478,480	619,620	451,707	73	27	451,707	Inconsistency in the supply of water due to

DESCRIPTION	TOTAL ANNUAL BUDGET	3 MONTHS BUDGET	3 MONTHS ACTUAL	% INCOME	VARIANCE FROM 3 MONTHS	YEAR TO DATE MOVEMENT	REASONS FOR VARIANCE
	R	R	R	%	%	R	
							heavy reliance on boreholes
Transfers and subsidies	181,299,010	45,324,753	61,006,238	135	-35	61,006,238	None
Other revenue	34,711,332	8,677,833	799,473	9	91	799,473	Sale of stands process still in progress.
<b>Total Revenue ( including Capital transferred)</b>	<b>260,989,833</b>	<b>65,247,458</b>	<b>72,437,593</b>	<b>111</b>	<b>-11</b>	<b>72,437,593</b>	

### 5.1.1 Comments on 1<sup>st</sup> Quarter revenue by Source

The three months budget for the 1<sup>st</sup> quarter of 2019/20 financial year amounts to **R65,136,737** and the Actual revenue collected from 01 July to 30 September 2019 amounts to **R72,437,593.00 (111%)** compared to the proportional percentage of **100%**.

### 5.2 Operating Expenditure

DESCRIPTION	TOTAL ANNUAL BUDGET	3 MONTHS BUDGET	3 MONTHS ACTUAL	% EXPENDITURE	VARIANCE FROM 3 MONTHS	YEAR TO DATE MOVEMENT	REASONS FOR VARIANCE
	R	R	R	%	R		
<i>Employee related costs</i>	93,985,993	23,496,498	20,486,850	87	13	20,486,850	Some vacant and funded posts not filled
<i>Remuneration of Councilors</i>	14,127,295	3,531,824	3,106,330	88	12	3,106,330	Budget includes implementation of new upper limits which is not yet done
<i>Debt impairment</i>	5,837,102	1,459,276	185,362	13	87	185,362	Consideration made indigent households only
<i>Depreciation</i>	8,659,942	2,164,986	4,279,096	198	-98	4,279,096	Additional Assets procured

DESCRIPTION	TOTAL ANNUAL BUDGET	3 MONTHS BUDGET	3 MONTHS ACTUAL	% EXPENDITURE	VARIANCE FROM 3 MONTHS	YEAR TO DATE MOVEMENT	REASONS FOR VARIANCE
<i>Finance charges</i>	1,255,286	313,822	3,930	1	99	3,930	Interest of finance leases not updated in the 1 <sup>st</sup> quarter
<i>Bulk purchases</i>	8,268,000	2,067,000	4,479,881	217	-117	4,479,881	Investigating overcharge by Eskom.
<i>Other materials</i>	4,858,679	1,214,670	829,324	68	32	829,324	Inventory and operating Items that are still at 0 and lower percentage: INV - CONSUMABLE STORES - STANDARD RATED BAD DEBTS WRITTEN OFF
<i>Contracted services</i>	34,663,701	8,665,925	4,097,284	47	53	4,097,284	Items that are still at 0 and lower percentage: OS: B&A OCCUPATIONAL HEALTH & SAFETY OS: B&A VALUER C&PS: B&A RESEARCH & ADVISORY C&PS: I&P ENGINEERING CIVIL C&PS: I&P TOWN PLANNER C&PS: LEGAL COST ADVICE & LITIGATION CONTR: MAINTENANCE OF UNSPECIFIED ASSETS
<i>Other Expenditure</i>	33,892,564	8,473,141	6,258,798	74	26	6,258,798	<b>Operating cost Items that are still at 0 and lower percentage:</b> OC: ADV/PUB/MARK - CORP & MUN ACTIVITIES OC: AUDIT COST: EXTERNAL OC: COMM - POSTAGE/STAMPS/FRANKING MACH OC: INSUR UNDER - INSURANCE AGGREGATION OC: REG FEES NATIONAL



DESCRIPTION	TOTAL ANNUAL BUDGET	3 MONTHS BUDGET	3 MONTHS ACTUAL	% EXPENDITURE	VARIANCE FROM 3 MONTHS	YEAR TO DATE MOVEMENT	REASONS FOR VARIANCE
							OC: T&S DOM TRP - WITHOUT OPR CAR RENTAL
<b>Total Operating Expenditure</b>	<b>205,548,562</b>	<b>51,387,141</b>	<b>43,726,855</b>	<b>85</b>	<b>15</b>	<b>43,726,855</b>	

### 5.2.1 Comment on Operating Expenditure

The three months budget for the 1<sup>st</sup> quarter of 2019/20 financial year amounts to **R51, 387,141.00**. The actual expenditure from 01 July to 30 September 2019 amounts to **R43, 726,855.00 (85%)** compared to the proportional percentage of **100%**.

### 5.3 Capital Expenditure

DESCRIPTION	TOTAL ANNUAL BUDGET	3 MONTHS BUDGET	3 MONTHS ACTUAL	% EXPENDITURE	VARIANCE FROM 3 MONTHS	YEAR TO DATE MOVEMENT	REASONS FOR VARIANCE
	R	R	R	%	R	R	
Assets from own funds	22,047,821	5,511,955	569,799	10	90	569,799	No appointment in the quarter as it was meant for Specification & Adverts
Assets from Grants and subsidies	33,393,450	8,348,363	12,569,532	151	-51	12,569,532	Appointments were made in the last month of previous financial year.
<b>TOTAL CAPITAL EXPENDITURE</b>	<b>55,441,271</b>	<b>13,860,318</b>	<b>13,139,331</b>	<b>95</b>	<b>5</b>	<b>13,139,331</b>	

### 5.3.1 Comment on 1<sup>st</sup> quarter Capital Expenditure

Payments in respect of capital projects funded internally from 01 July to 30 September 2019 amounts to **R569, 799.00 (10%)** against the three (3) months budget of **R5, 511,955.00**. Payments in respect of capital projects funded by grants from 01 July to 30 September 2019 amounts to

**R12,569,532.00** (which is equivalent to **151%**) against the budgeted amount of **R 8,348,363.00**. The total capital expenditure from 01 July to 30 September 2019 amounted to **R13, 139,331.00** (which is equivalent to **95%**) against the three (3) months budget of **R 13,860,318.00**.

#### 5.4 THE CASH FLOW STATEMENT FOR THE FIRST QUARTER OF THE FINANACIAL YEAR 2019/2020

DESCRIPTION	ANNUAL BUDGET	3 MONTHS BUDGET	3 MONTHS ACTUAL	% INCOME /EXP	VARIANCE	YEAR TO DATE MOVEMENT
	R	R	R	%	%	R
<b>Cash Receipts By Source</b>						
Property Rates	5,351,915	1,337,979	3,197,782	239	(139)	3,197,782
Service Charges- Electricity Revenue	7,379,617	1,844,904	2,400,259	130	(30)	2,400,259
Service Charges-Refuse	572,085	143,021	240,475	168	(68)	240,475
Rental of facilities and equipment	283,936	70,984	37,586	53	47	37,586
Interest earned- external investment	2,112,000	528,000	471,825	89	11	471,825
Interest earned- outstanding debtors	568,617	142,154	248,448	175	(75)	248,448
Fines	1,200,007	300,002	18,400	6	94	18,400
Licences and permits	6,065,504	1,516,376	1,272,028	84	16	1,272,028
Agency services	1,239,240	309,810	302,578	98	2	302,578
Transfer receipts - operational	147,906,000	36,976,500	91,746,000	248	(148)	91,746,000
Other revenue	23,431,791	5,857,948	761,471	13	87	761,471

DESCRIPTION	ANNUAL BUDGET	3 MONTHS BUDGET	3 MONTHS ACTUAL	% INCOME /EXP	VARIANCE	YEAR TO DATE MOVEMENT
<b>Cash Receipts by Source</b>	<b>196,110,711</b>	<b>49,027,678</b>	<b>100,696,853</b>	<b>205</b>	<b>(105)</b>	<b>100,696,853</b>
<b>Other Cash Flows by Source</b>						
Transfer receipts – capital	33,393,450	5,096,959	14,322,477	281	-	14,322,477
<b>Total Cash Receipts by Source</b>	<b>229,504,161</b>	<b>49,027,678</b>	<b>100,696,853</b>	<b>205</b>	<b>(105)</b>	<b>115,019,330</b>
<b>Cash Payments by Type</b>						
Employee related costs	93,985,998	23,496,500	20,209,908	86	14	20,209,908
Remuneration of Councillors	14,127,294	3,531,824	3,095,506	88	12	3,095,506
Interest paid	1,255,286	313,821	93,406	30	70	93,406
Bulk purchases – Electricity	8,268,000	2,067,000	4,478,164	217	(117)	4,478,164
Other materials	4,858,679	1,214,670	799,140	66	34	799,140
Contracted services	34,915,971	8,728,993	7,574,899	87	13	7,574,899
General expenses	33,840,289	8,460,072	7,439,143	88	12	7,439,143
<b>Cash Payments by Type</b>	<b>191,251,517</b>	<b>47,812,879</b>	<b>43,690,168</b>	<b>91</b>	<b>9</b>	<b>43,690,168</b>
Capital assets	5,441,271	13,860,318	12,285,712	89	11	12,285,712
<b>Total Cash Payments by Type</b>	<b>246,692,788</b>	<b>61,673,197</b>	<b>55,975,880</b>	<b>91</b>	<b>9</b>	<b>55,975,880</b>
<b>NET INCREASE/ (DECREASE) IN CASH HELD</b>	<b>-17,188,627</b>	<b>-12,645,519</b>	<b>44,720,974</b>	<b>115</b>	<b>-115</b>	<b>59,043,450</b>

DESCRIPTION	ANNUAL BUDGET	3 MONTHS BUDGET	3 MONTHS ACTUAL	% INCOME /EXP	VARIANCE	YEAR TO DATE MOVEMENT
Cash/cash equivalents at beginning:	23,948,248	6,759,621	(5,885,898)	(87)	187	38,835,075
Cash/cash equivalents at month/year end:	6,759,621	-	38,835,075	(660)	760	97,878,526

## 5.5 DEBTORS

### a) Comprehensive analysis of services debtors

- The net outstanding service debtors as at 30 September 2019 amounts to **R97,726,611** and is made up as follows:

Current Debt	Amount
30 Days	2,210,025
60 Days	2,013,692
90 Days	1,956,093
120+ Days	91,546,801
<u>Plus Journals</u>	-
<b>Sub Total</b>	<b>97,726,611</b>
<u>Less: Credit Amounts</u>	-
<b>Total</b>	<b>97,726,611</b>

- The outstanding amount of **R97,726,611** is divided as follows:

<b>Category</b>	<b>Amount</b>
Government	45,725,349
Business	6,016,968
Households	18,795,814
Other	27,188,480
<b>Total</b>	<b>97,726,611</b>

## 6. 1<sup>ST</sup> QUARTER DEPARTMENTAL SCORECARD

### 6.1 . LOCAL ECONOMIC DEVELOPMENT AND PLANNING

<b>Key Performance Area (KPA) 1:</b>				<b>SPATIAL PLANNING AND RATIONALE</b>								
<b>Outcome 9:</b>				<b>Responsive, Accountable, Effective and Efficient Local Government System</b>								
<b>Outputs:</b>				<ul style="list-style-type: none"> <li>• Implement a differentiated approach to municipal financing, Planning and support</li> <li>• Improving access to basic services</li> <li>• Implementation of the community works programme</li> <li>• Actions supportive of human settlement outcome;</li> </ul>								
<b>Key Organizational Strategic Objective</b>				<p>To enhance conditions for economic growth and job creation                  To manage and coordinate spatial planning within the municipality</p>								
IDP Ref no.	Priority area (IDP)	Key performance indicator	Project Name	Baseline	2019/20 annual target	Quarter 1 target	Actual 1st quarter Achievements	Reason for Deviation	Progress (%to target)	Location of project	2019/20 Annual Budget R	Means of verification
LED&P-001-2019/20	<b>Spatial Planning</b>	Number of spatial awareness workshops conducted	Spatial Planning awareness	4 workshops conducted	4 Spatial awareness workshops conducted	1 workshop conducted	1 workshop conducted	None	100%	Municipal wide Mashotja F	Budget R 80,000  Expenditure R 8 000.00	Invites, agenda, program, presentations
LED&P-002-2019/20		2. Number of settlement sites demarcated	Demarcation of sites	150 Sites demarcated	230 sites demarcated				N/A	Ward 10 Mogwadi Mashotja F	Budget R 600,000  Expenditure R0	Layout plan, Approval letter. council resolution
LED&P-003-2019/20		3. Number of Land Use Schemes developed	Development of land use schemes	Non-SPLUMA compliant land use scheme in place	1 Land use scheme developed					N/A	Municipal wide Mashotja F	Budget R 1,200, 000  Expenditure R0

<b>Key Performance Area (KPA) 1:</b>				<b>SPATIAL PLANNING AND RATIONALE</b>								
<b>Outcome 9:</b>				<b>Responsive, Accountable, Effective and Efficient Local Government System</b>								
<b>Outputs:</b>				<ul style="list-style-type: none"> <li>• Implement a differentiated approach to municipal financing, Planning and support</li> <li>• Improving access to basic services</li> <li>• Implementation of the community works programme</li> <li>• Actions supportive of human settlement outcome;</li> </ul>								
<b>Key Organizational Strategic Objective</b>				<p>To enhance conditions for economic growth and job creation  To manage and coordinate spatial planning within the municipality</p>								
<b>IDP Ref no.</b>	<b>Priority area (IDP)</b>	<b>Key performance indicator</b>	<b>Project Name</b>	<b>Baseline</b>	<b>2019/20 annual target</b>	<b>Quarter 1 target</b>	<b>Actual 1st quarter Achievements</b>	<b>Reason for Deviation</b>	<b>Progress (%to target)</b>	<b>Location of project</b>	<b>2019/20 Annual Budget R</b>	<b>Means of verification</b>
LED&P-005-2019/20		5. Number of Precinct plans compiled	Compilation of Precinct Plan	New Indicator	1 Precinct Plan compiled				N/A	Municipal Wide Mashotja F	Budget R 500,000 Expenditure R0	Certificate of completion
LED&P-006-2019/20		6. Number of settlements surveyed	Survey of Existing Settlements	New Indicator	1 settlement surveyed				N/A	MLM Mashotja F	Budget R 500,000 Expenditure R0	Approved Layout Map
LED&P-008-2019/20		8. Number of sites demarcated	Demarcation of Sites – Ratsaka Village	New Indicator	150 sites demarcated				N/A	Ward 01 Mashotja F	Budget R 400,000 Expenditure R0	Approved Layout plan
LED&P-010-2019/20	<b>ic Local Econom</b>	Number of LED Forum meetings held	LED Stakeholder Engagements	4 LED forum meetings held	4 LED forum meetings to be held	1 LED forum meeting held	1 LED forum meeting held	None	100%	MLM Makgoka M	Budget R 74,600 Expenditure R 11 200.00	Attend registers, agendas and Minutes

Key Performance Area (KPA) 1:				SPATIAL PLANNING AND RATIONALE								
Outcome 9:				Responsive, Accountable, Effective and Efficient Local Government System								
Outputs:				<ul style="list-style-type: none"> <li>Implement a differentiated approach to municipal financing, Planning and support</li> <li>Improving access to basic services</li> <li>Implementation of the community works programme</li> </ul> <ul style="list-style-type: none"> <li>Actions supportive of human settlement outcome;</li> </ul>								
Key Organizational Strategic Objective				To enhance conditions for economic growth and job creation To manage and coordinate spatial planning within the municipality								
IDP Ref no.	Priority area (IDP)	Key performance indicator	Project Name	Baseline	2019/20 annual target	Quarter 1 target	Actual 1st quarter Achievements	Reason for Deviation	Progress (%to target)	Location of project	2019/20 Annual Budget R	Means of verification
LED&P-011-2019/20		Number of Agriculture Graduates capacitated in farming disciplines	Youth in agriculture programme	6 Agriculture graduates capacitated	6 Agriculture Graduates capacitated in 7 farming disciplines	6 Agriculture Graduates capacitated in 2 farming disciplines	04 Agriculture Graduates capacitated in 1 farming discipline	2x members did not sign agreements.	67%	MLM Makgoka M	Budget R 480,000 Expenditure R 48 000	Capacity building reports
LED&P-012-2019/20		12. Numbers of SMME's capacitated	Capacity building of SMME's	20 SMMEs capacitated	20 SMMEs capacitated					MLM Makgoka M	Budget R 105,566 Expenditure R0	List of SMME's capacitated
LED&P-OP-14-201920	Risk Management	Percentage of risks resolved within timeframe as specified in the risk register	Risk register	100% of risks resolved within the timeframe as specified in the register	100% of risks resolved within the timeframe as specified in the register	100% of risks resolved within the timeframe	50% of risks resolved within the timeframe	Budget Constraints	50%	MLM Mashotja F	Opex	Approved Risk Register
LED&P-OP-15-201920	Internal Audit	Percentage of internal audit queries addressed	Audit action plan	100% of internal audit queries addressed	100% of internal audit queries addressed	100% of internal audit queries addressed	No Internal Audit queries raised	None	N/A	MLM Moruane K	Opex	Internal Audit Action plan



<b>Key Performance Area (KPA) 1:</b>				<b>SPATIAL PLANNING AND RATIONALE</b>								
<b>Outcome 9:</b>				<b>Responsive, Accountable, Effective and Efficient Local Government System</b>								
<b>Outputs:</b>				<ul style="list-style-type: none"> <li>• Implement a differentiated approach to municipal financing, Planning and support</li> <li>• Improving access to basic services</li> <li>• Implementation of the community works programme</li> <li>• Actions supportive of human settlement outcome;</li> </ul>								
<b>Key Organizational Strategic Objective</b>				<p>To enhance conditions for economic growth and job creation  To manage and coordinate spatial planning within the municipality</p>								
<b>IDP Ref no.</b>	<b>Priority area (IDP)</b>	<b>Key performance indicator</b>	<b>Project Name</b>	<b>Baseline</b>	<b>2019/20 annual target</b>	<b>Quarter 1 target</b>	<b>Actual 1st quarter Achievements</b>	<b>Reason for Deviation</b>	<b>Progress (%to target)</b>	<b>Location of project</b>	<b>2019/20 Annual Budget R</b>	<b>Means of verification</b>
LED&P-OP-16-201920	<b>Council Resolutions</b>	Percentage of Council resolutions implemented	Implementation of Council resolutions	New indicator	100% of Council resolutions implemented	100% of Council resolutions implemented	100% (1 of 1) Council resolution implemented	None	100%	MLM Mashotja F	Opex	Updated Council resolution register
LED&P-OP-17-201920	<b>AG action plan</b>	Percentage of AG audit queries addressed	Audit action plan	New indicator	100% of Auditor General queries addressed		No target set	None	N/A	MLM Moruane K	Opex	Audit action plan

## 6.2 TECHNICAL SERVICES

Key performance area (KPA) 2:		Basic service delivery										
Outcome 9:		Responsive, Accountable, Effective and Efficient Local Government System										
Outputs:		<ul style="list-style-type: none"> <li>Improving access to basic services</li> </ul>										
Key Strategic Organizational objectives:		To provide sustainable basic services and infrastructure development										
IDP Ref no.	Priority area (IDP)	Key performance indicator	Project Name	Baseline	2019/20 annual target	Quarter 1 target	Actual 1st quarter Achievements	Reason for Deviation	Progress (%to target)	Location of project	2019/20 Annual Budget R	Means of verification
TECH-001-2019/20	Roads and Storm water	1. Number of feasibility studies developed for projects registered on MIG	Feasibility Study for Engineering projects	New indicator	2 Feasibility studies developed, and 8 projects registered on MIG - MIS				N/A	MLM Yeta W	Budget R 1000 000 Expenditure R 0	Preliminary investigation reports and final feasibility study reports
TECH-002-2019/20	Roads and Storm water	2. Number of km gravel roads upgraded	Capricorn Park Internal Streets	New Indicator	3 km Gravel roads upgraded (Construction and Surfacing)				N/A	Ward 01 Yeta W	Budget 16 393 450 Expenditure R 0	Completion certificate
TECH-004-2019/20	Roads and Storm water Infrastructure	4. Number of km gravel roads upgraded	Nthabiseng Internal Streets	1.5 km Gravel to Tar Road Constructed	3 km gravel road upgraded				N/A	Ward 01 Yeta W	Budget R 17 000 000 Expenditure R 0	Completion certificate
TECH-008-2019/20	Roads and Storm water	8. Number of Motor Graders procured	Procurement of motor grader	New Indicator	1 motor grader procured				N/A	MLM Yeta W	Budget R 3 000 000 Expenditure R 0	Delivery note

<b>Key performance area (KPA) 2:</b>				<b>Basic service delivery</b>								
<b>Outcome 9:</b>				<b>Responsive, Accountable, Effective and Efficient Local Government System</b>								
<b>Outputs:</b>				<ul style="list-style-type: none"> <li>Improving access to basic services</li> </ul>								
<b>Key Strategic Organizational objectives:</b>				<b>To provide sustainable basic services and infrastructure development</b>								
IDP Ref no.	Priority area (IDP)	Key performance indicator	Project Name	Baseline	2019/20 annual target	Quarter 1 target	Actual 1st quarter Achievements	Reason for Deviation	Progress (%to target)	Location of project	2019/20 Annual Budget R	Means of verification
TECH-009-2019/20		9. Number of Tipper Trucks procured	Procurement of tipper truck	New Indicator	1 tipper truck procured				N/A	MLM Yeta W	Budget 1 000 000 Expenditure R0	Delivery note
TECH-010-2019/20		10. Number of Culvert Bridges procured	Procurement of culvert bridges	New indicator	20 Culvert bridges procured				N/A	MLM Yeta W	Budget R 2 220,000 Expenditure R0	Delivery note
TECH-011-2019/20	<b>Sports Facilities</b>	11. Number of grandstands for Mohodi Sports Complex supplied and installed	Grandstand for Mohodi Sports Complex	Completed phase 1&2 Mohodi sports complex	1 Grandstand (2500 capacity) supplied and installed				N/A	Ward 11 Yeta W	Budget R 3 000,000 Expenditure R0	Progress report and completion certificate

<b>Key performance area (KPA) 2:</b>				<b>Basic service delivery</b>								
<b>Outcome 9:</b>				<b>Responsive, Accountable, Effective and Efficient Local Government System</b>								
<b>Outputs:</b>				<ul style="list-style-type: none"> <li>Improving access to basic services</li> </ul>								
<b>Key Strategic Organizational objectives:</b>				<b>To provide sustainable basic services and infrastructure development</b>								
IDP Ref no.	Priority area (IDP)	Key performance indicator	Project Name	Baseline	2019/20 annual target	Quarter 1 target	Actual 1st quarter Achievements	Reason for Deviation	Progress (%to target)	Location of project	2019/20 Annual Budget R	Means of verification
TECH 0012 2019/20	<b>Sports Facilities</b>	12. No. of Stadium Components to be completed.	Renovation of Ramokgopa Stadium	Ablution, combination courts, relocation of high-mast light, water supply, and Existing infrastructure refurbished · Installation of palisade fence, guardhouse, ticket house completed.	6 Stadium components completed				N/A	Ward 3 Yeta W	Budget 800 000  Expenditure R0	Progress report and completion certificate.
TECH-013-2019/20	<b>Electricity Network</b>	13. Number of metres upgraded	Upgrading of Electricity Meters	220 smart meters installed	150 smart meters installed				N/A	Ward 1 & Ward 10 Yeta W	Budget R 2000,000  Expenditure R0	Progress report and completion certificate

<b>Key performance area (KPA) 2:</b>				<b>Basic service delivery</b>								
<b>Outcome 9:</b>				<b>Responsive, Accountable, Effective and Efficient Local Government System</b>								
<b>Outputs:</b>				<ul style="list-style-type: none"> <li>Improving access to basic services</li> </ul>								
<b>Key Strategic Organizational objectives:</b>				<b>To provide sustainable basic services and infrastructure development</b>								
IDP Ref no.	Priority area (IDP)	Key performance indicator	Project Name	Baseline	2019/20 annual target	Quarter 1 target	Actual 1st quarter Achievements	Reason for Deviation	Progress (%to target)	Location of project	2019/20 Annual Budget R	Means of verification
TECH-015-2019/20		15. Number of high mast lights installed	Procurement of 6 x High-Mast (Apollo) lights	New Indicator	6 High mast lights installed				N/A	Wards 7,10,13,14,15 and 16 Yeta W	Budget R 3000,000 Expenditure R0	Progress report and completion certificate
TECH-016-2019/20	<b>Technical</b>	16. Number of cluster offices constructed	Construction of Moletji Cluster Office	Earthworks and foundations	1 Cluster Office constructed				N/A	Ward 10.14.15,16 Yeta W	Budget R 2,127,820.54 Expenditure R0	Progress report and completion certificate
TECHOP-018-2019/20	<b>AG action plan</b>	Percentage of audit queries addressed	Audit action plan	New indicator	100% of Auditor General queries addressed				N/A	MLM Moruane K	Opex	Audit action plan
TECHOP-019-2019/20	<b>Internal Audit</b>	Percentage of internal audit queries addressed	Audit action plan	New indicator	100% of Internal audit queries addressed	25% of Internal audit queries addressed	No Internal Audit Queries raised	None	N/A	MLM Moruane K	Opex	Updated Audit action plan

<b>Key performance area (KPA) 2:</b>				<b>Basic service delivery</b>								
<b>Outcome 9:</b>				<b>Responsive, Accountable, Effective and Efficient Local Government System</b>								
<b>Outputs:</b>				<ul style="list-style-type: none"> <li>Improving access to basic services</li> </ul>								
<b>Key Strategic Organizational objectives:</b>				<b>To provide sustainable basic services and infrastructure development</b>								
IDP Ref no.	Priority area (IDP)	Key performance indicator	Project Name	Baseline	2019/20 annual target	Quarter 1 target	Actual 1st quarter Achievements	Reason for Deviation	Progress (%to target)	Location of project	2019/20 Annual Budget R	Means of verification
TECHO P- 020-2019/20	Risk Management	Percentage of risks resolved within timeframe as specified in the risk register	Risk register	% of risks resolved within the timeframe as specified in the register	100% of risks resolved within the timeframe as specified in the register	100% of risks resolved within the timeframe as specified in the register	50% of risks resolved within the timeframe as specified in the register	Smart meter project suspended due to community protest	50%	MLM Mashatola	Opex	Strategic risk register
TECHO P- 021-2019/20	Council	Percentage of Council resolutions implemented	Implementation of Council resolutions	New indicator	100% of Council resolutions implemented	100% of Council resolutions implemented	67% (2 of 3) resolutions implemented	Awaiting approval of rollover from Treasury	67%	MLM Yeta W	Opex	Council resolution register

### 6.3 COMMUNITY SERVICES

Key performance area (KPA) 2:			Basic service delivery									
Outcome 9:			Responsive, Accountable, Effective and Efficient Local Government System									
Outputs:			<ul style="list-style-type: none"> <li>Improving access to basic services</li> </ul>									
Key Strategic Organizational objectives:			To promote social cohesion									
IDP Ref no.	Priority area (IDP)	Key performance indicator	Project Name	Baseline	2019/20 annual target	Quarter 1 target	Actual 1st quarter Achievements	Reason for Deviation	Progress (%to target)	Location of project	2019/20 Annual Budget R	Means of verification
COMM-002-2019/20	Traffic Management	2. Number of items of traffic equipment procured	Procurement of Traffic Equipment	1 item of traffic equipment procured	1 item of traffic equipment procured				N/A	MLM Mabuela	Budget R 100,000 Expenditure R0	Delivery note and invoices
COMM-004-2019/20	Social Services	4. Number of waste trucks purchased	Purchasing of skip loader truck	1 skip loader truck	1 skip loader truck purchased				N/A	MLM Mabuela M	Budget R 1,200,000 Expenditure R0	Delivery note and invoice
COMM-005-2019/20		5. Number of TLBs purchased	Purchasing of TLB	New Indicator	1 TLB purchased				N/A	MLM Seanego C	Budget R 900,000 Expenditure R0	Delivery note and invoice
COMM OP-016-2019/20	AG Action Plan	Percentage of audit queries addressed	Audit action plan	% of Auditor General queries addressed	100% of Auditor General queries addressed				N/A	MLM Moruane K	Opex	Updated Audit action plan
COMM OP-017-2019/20	Internal Audit Action Plan	Percentage of internal audit queries addressed	Audit action plan	New indicator	100% of Internal audit queries addressed	25% of Internal audit queries addressed	No internal audit queries raised in the first quarter	None	N/A	MLM Moruane K	Opex	Updated Audit action plan

<b>Key performance area (KPA) 2:</b>				<b>Basic service delivery</b>								
<b>Outcome 9:</b>				<b>Responsive, Accountable, Effective and Efficient Local Government System</b>								
<b>Outputs:</b>				<ul style="list-style-type: none"> <li>Improving access to basic services</li> </ul>								
<b>Key Strategic Organizational objectives:</b>				<b>To promote social cohesion</b>								
IDP Ref no.	Priority area (IDP)	Key performance indicator	Project Name	Baseline	2019/20 annual target	Quarter 1 target	Actual 1st quarter Achievements	Reason for Deviation	Progress (%to target)	Location of project	2019/20 Annual Budget R	Means of verification
COMM OP-018-2019/20	Risk Management	Percentage of risks resolved within timeframe as specified in the risk register	Risk register	% of risks resolved within the timeframe as specified in the register	100% of risks resolved within the timeframe as specified in the register	100% of risks resolved within the timeframe as specified in the register	0% of risks resolved within the timeframe as specified in the register	No budget to construct a compliant landfill site.	0%	MLM Mashatola	Opex	Strategic risk register
COMM OP-019-2019/20	Council Resolutions	Percentage of Council resolutions implemented	Implementation of Council resolutions	New indicator	100% of Council resolutions implemented	100% of Council resolutions implemented	100% of Council resolutions implemented	None	100%	MLM Mabuella	Opex	Updated Council resolution register
COMM OP-020-2019/20	Audit Committee Resolutions	Percentage of Audit Committee resolutions implemented	Implementation of Audit Committee resolutions	New indicator	100% of Audit Committee resolutions implemented	100% of Audit Committee resolutions implemented	No AC resolution taken	None	N/A	MLM Moruane K	Opex	Updated Audit Committee resolution register



## 6.4 BUDGET AND TREASURY

Key Performance Area (KPA) 4:				Municipal Financial Viability and Management								
Outcome 9:				Responsive, Accountable, Effective and Efficient Local Government System								
Outputs:				• To Ensure Sound And Stable Financial Management								
Key Strategic Organizational Objectives				Ensure compliance with accounting standards and legislation								
IDP Ref no.	Priority area (IDP)	Key performance indicator	Project Name	Baseline	2019/20 annual target	Quarter 1 target	Actual 1st quarter Achievements	Reason for Deviation	Progress (%to target)	Location of project	2019/20 Annual Budget R	Means of verification
BNT-004-2019/20	Budget and Reporting	Annual Financial Statements (AFS) compiled	Compilation of 2018/19 AFS	2017/18 AFS compiled	2018/19 AFS compiled	2018/19 AFS compiled	2018/19 AFS compiled	None	100%	MLM Lethuba B	Expenditure R 900,000 Expenditure R 874, 000	Signed Annual Financial Statements .
BNT-003-2019/20	Revenue Management	3.Number of municipal property audit reports	Municipal Property Audit identifying potential investment properties	New indicator	1 Municipal Property Audit Report				N/A	MLM Nkalanga S	Budget R 700, 000 Expenditure R0	Property audit report
BNT-030-2019/20		30.1 Number of supplementary valuation rolls developed	Development of Supplementary valuation roll	MPRA compliant General Valuation roll and annual valuation rolls	1 Supplementary valuation roll developed				N/A	MLM Nkalanga S	Budget R 300,000 Expenditure R0	MPRA Compliant Supplementary valuation rolls. Public Notice
BNT-002-2019/20	Supply Chain Management	2. Number of Municipal Assets revaluation reports completed	Municipal Assets revaluation	2018/19 Municipal Assets revaluation reports completed	5 Municipal Assets revaluation reports completed				N/A	Ralephenya T	Budget R 1,000, 000 Expenditure R0	Municipal Assets revaluation reports

Key Performance Area (KPA) 4:				Municipal Financial Viability and Management								
Outcome 9:				Responsive, Accountable, Effective and Efficient Local Government System								
Outputs:				• To Ensure Sound And Stable Financial Management								
Key Strategic Organizational Objectives				Ensure compliance with accounting standards and legislation								
IDP Ref no.	Priority area (IDP)	Key performance indicator	Project Name	Baseline	2019/20 annual target	Quarter 1 target	Actual 1st quarter Achievements	Reason for Deviation	Progress (%to target)	Location of project	2019/20 Annual Budget R	Means of verification
BNT-001-2019/20		1. Number of Inventory Management systems procured	Inventory Module (mSCOA module)	New Indicator	1 Inventory Management system procured				N/A	Ralephenya T	Budget R 350,000 Expenditure R0	Delivery note, invoice
BNTOP-23-2019/20	AG action plan	Percentage of Auditor General audit queries addressed	Audit action plan	New indicator	100% of Auditor General queries addressed				N/A	MLM Moruane K	Opex	Updated Audit action plan
BNTOP-24-2019/20	Internal Audit action	Percentage of internal audit queries addressed	Audit action plan	New indicator	100% of Internal audit queries addressed	25% of Internal audit queries addressed	0% of internal audit queries addressed	Awaiting retest by Internal Audit	0%	MLM Moruane K	Opex	Updated Audit action plan
BNTOP-25-2019/20	Risk Management	Percentage of risks resolved within timeframe as specified in the risk register	Risk register	% of risks resolved within the timeframe as specified in the register	100% of risks resolved within the timeframe as specified in the register	100% of risks resolved within the timeframe as specified in the register	33% of risks resolved within the timeframe as specified in the register	Non-implementation of credit control policy & No training of SCM officials	33%	MLM Mashatola D	Opex	Strategic risk register

<b>Key Performance Area (KPA) 4:</b>				<b>Municipal Financial Viability and Management</b>								
<b>Outcome 9:</b>				<b>Responsive, Accountable, Effective and Efficient Local Government System</b>								
<b>Outputs:</b>				<ul style="list-style-type: none"> <li><b>To Ensure Sound And Stable Financial Management</b></li> </ul>								
<b>Key Strategic Organizational Objectives</b>				<b>Ensure compliance with accounting standards and legislation</b>								
<b>IDP Ref no.</b>	<b>Priority area (IDP)</b>	<b>Key performance indicator</b>	<b>Project Name</b>	<b>Baseline</b>	<b>2019/20 annual target</b>	<b>Quarter 1 target</b>	<b>Actual 1st quarter Achievements</b>	<b>Reason for Deviation</b>	<b>Progress (%to target)</b>	<b>Location of project</b>	<b>2019/20 Annual Budget R</b>	<b>Means of verification</b>
BNTOP-26-2019/20	<b>Council resolutions</b>	Percentage of Council resolutions implemented	Implementation of Council resolutions	New indicator	100% of Council resolutions implemented	100% of Council resolutions implemented	100% of Council resolutions implemented	None	0%	MLM Zulu K	Opex	Updated Council resolution register
BNTOP-27-2019/20	<b>Audit Committee</b>	Percentage of Audit Committee resolutions implemented	Implementation Audit Committee resolutions	New indicator	100% of Audit Committee resolutions implemented	100% of Audit Committee resolutions implemented	100% (1 of 1) of audit committee resolutions implemented	None	100%	MLM Moruane K	Opex	Updated Audit Committee resolution register

## 6.5 CORPORATE SERVICES

Key Performance Area (KPA) 6:				Municipal Transformation and Organizational Development								
Outcome 9:				Responsive, Accountable, Effective and Efficient Local Government System								
Outputs:				<ul style="list-style-type: none"> <li>Administrative and financial capacity</li> </ul>								
Key Strategic Organizational Objectives				Provide an accountable and transparent municipality through sustained public participation, coordination of administration and council committees Ensure administrative support to municipal units through continuous institutional development and innovation								
IDP Ref no.	Priority area (IDP)	Key performance indicator	Project Name	Baseline	2019/20 annual target	Quarter 1 target	Actual 1st quarter Achievements	Reason for Deviation	Progress (%to target)	Location of project	2019/20 Annual Budget R	Means of verification
CORP-001-2019/20	Administration	1. Number of items of office furniture procured and allocated	Procurement of Office Furniture	37 Items of office furniture procured	47 Items of office furniture procured					MLM Makgatho K	Budget R 250,000 Expenditure R0	Delivery notes, Invoices
CORP-003-2019/20		Number of Councilor training programmes coordinated	Training of Councilors	4 Councillor Training programmes coordinated	5 Councilor Training programmes coordinated	3 Councilor Training programmes coordinated	3x Councillor training programmes coordinated	None	100%	MLM Mahlake M	Budget R 400,000 Expenditure R77,500	Training Report, Attendance Register
CORPO P-004-2019/20	Human Resource Management	Number of firefighting equipment procured	Procurement of firefighting equipment	New Indicator	10 firefighting equipment procured				N/A	MLM Mahlake M	Opex	Appointment letters

Key Performance Area (KPA) 6:				Municipal Transformation and Organizational Development								
Outcome 9:				Responsive, Accountable, Effective and Efficient Local Government System								
Outputs:				<ul style="list-style-type: none"> <li>Administrative and financial capacity</li> </ul>								
Key Strategic Organizational Objectives				Provide an accountable and transparent municipality through sustained public participation, coordination of administration and council committees Ensure administrative support to municipal units through continuous institutional development and innovation								
IDP Ref no.	Priority area (IDP)	Key performance indicator	Project Name	Baseline	2019/20 annual target	Quarter 1 target	Actual 1st quarter Achievements	Reason for Deviation	Progress (%to target)	Location of project	2019/20 Annual Budget R	Means of verification
CORP-019-2019/20		19. Percentage of Disaster Recovery Plan (DRP) implemented	Implementation of Disaster Recovery Plan	File server in place. Backup are done of external hard drives	100% of DRP implemented	100% of DRP implemented	Not achieved	Non-responsive Bids. The Municipality has appointed SITA to implement DRP	0%	MLM Manyelo M	Budget R 1,100,000 Expenditure R0	Monthly Reports
CORPO P-024-2019/20	AG action plan	Percentage of audit queries addressed	Audit action plan	New indicator	100% of Auditor General queries addressed				N/A	MLM Moruane K	Opex	Audit action plan
CORPO P-025-2019/20	Internal Audit	Percentage of internal audit queries addressed	Audit action plan	New indicator	100% of Internal audit queries addressed	25% of Internal audit queries addressed	0% of internal audit queries addressed	WIP in progress. To be finalized end of 3 <sup>rd</sup> Quarter.	0%	MLM Moruane K	Opex	Updated Audit action plan
CORPO P-026-2019/20	Risk Management	Percentage of risks resolved within timeframe as specified in the risk register	Risk register	% of risks resolved within the timeframe as specified in the register	100% of risks resolved within the timeframe as specified in the register	100% of risks resolved within the timeframe as specified in the register	50% of risks resolved within the timeframe as specified in the register	Work in progress of resolving Risks	50%	MLM Mashatola D	Opex	Strategic risk register

<b>Key Performance Area (KPA) 6:</b>				<b>Municipal Transformation and Organizational Development</b>								
<b>Outcome 9:</b>				<b>Responsive, Accountable, Effective and Efficient Local Government System</b>								
<b>Outputs:</b>				<ul style="list-style-type: none"> <li>Administrative and financial capacity</li> </ul>								
<b>Key Strategic Organizational Objectives</b>				Provide an accountable and transparent municipality through sustained public participation, coordination of administration and council committees Ensure administrative support to municipal units through continuous institutional development and innovation								
<b>IDP Ref no.</b>	<b>Priority area (IDP)</b>	<b>Key performance indicator</b>	<b>Project Name</b>	<b>Baseline</b>	<b>2019/20 annual target</b>	<b>Quarter 1 target</b>	<b>Actual 1st quarter Achievements</b>	<b>Reason for Deviation</b>	<b>Progress (%to target)</b>	<b>Location of project</b>	<b>2019/20 Annual Budget R</b>	<b>Means of verification</b>
CORPO P-027-2019/20	<b>Council</b>	Percentage of Council resolutions implemented	Implementation of Council resolutions	New indicator	100% of Council resolutions implemented	100% of Council resolutions implemented	100% of Council resolutions implemented	None	100%	MLM Makgatho K	Opex	Updated Council resolution register
CORPO P-028-2019/20	<b>Audit Committee</b>	Percentage of Audit Committee resolutions implemented	Implementation of Audit Committee resolutions	New indicator	100% of Audit Committee resolutions implemented	100% of Audit Committee resolutions implemented	100% (2 of 2) of audit committee resolutions implemented	None	100%	MLM Moruane K	Opex	Updated Audit Committee resolution register

## 6.6 MUNICIPAL MANAGERS OFFICE

<b>Key Performance Area (KPA) 5:</b>				<b>GOOD GOVERNANCE &amp; PUBLIC PARTICIPATION</b>								
<b>Outcome 9:</b>				<b>Responsive, Accountable, Effective and Efficient Local Government System</b>								
<b>Outputs :</b>				<ul style="list-style-type: none"> <li>• Deepen democracy through a refined ward committee model</li> <li>• Administrative and financial capability</li> </ul>								
<b>Key Strategic Organizational Objectives</b>				<p>To ensure that institutional arrangements are transparent efficient and effective</p> <p>To ensure that good governance and public participation is sustained and enhances transparency and accountability.</p>								
No.	Priority area (IDP)	Key performance indicator	Project Name	Baseline	2019/20 annual target	Quarter 1 target	Actual 1st quarter Achievements	Reason for Deviation	Progress (%to target)	Location of project	2019/20 Annual Budget R	Means of verification
MM-001-2019/20	<b>Integrated Development Planning</b>	1. IDP/Budget reviewed and adopted and submitted to COGHSTA	Development and Review of IDP/Budget	2017/2018 IDP/Budget reviewed and adopted	2019/2020 IDP/Budget reviewed and adopted and submitted to COGHSTA				N/A	MLM Morokolo M	Budget R 200,000  Expenditure R0	Attendance registers, invites, agenda and IDP/Budget document
MM-002-2019/20		Number of IDP Representative Forums held	IDP Representative Forums	Functional 2017/2018 IDP Representative Forum	3 IDP Representative Forum meetings coordinated	1 IDP Representative Forum meeting coordinated	Not Achieved	Misalignment of IDP Process plan and SDBIP. Target to be implemented in 2 <sup>nd</sup> quarter in line with IDP Process plan	0%	MLM Morokolo M	Budget R 175,144  Expenditure R0	Attendance registers, invites, agenda and presentation of process plan

<b>Key Performance Area (KPA) 5:</b>				<b>GOOD GOVERNANCE &amp; PUBLIC PARTICIPATION</b>								
<b>Outcome 9:</b>				<b>Responsive, Accountable, Effective and Efficient Local Government System</b>								
<b>Outputs :</b>				<ul style="list-style-type: none"> <li>• Deepen democracy through a refined ward committee model</li> <li>• Administrative and financial capability</li> </ul>								
<b>Key Strategic Organizational Objectives</b>				<p>To ensure that institutional arrangements are transparent efficient and effective</p> <p>To ensure that good governance and public participation is sustained and enhances transparency and accountability.</p>								
No.	Priority area (IDP)	Key performance indicator	Project Name	Baseline	2019/20 annual target	Quarter 1 target	Actual 1st quarter Achievements	Reason for Deviation	Progress (%to target)	Location of project	2019/20 Annual Budget R	Means of verification
MM-003-2019/20		Number of strategic planning sessions coordinated	Strategic Planning Sessions	3 Strategic planning sessions held	4 Strategic planning sessions held	1 Management strategic planning session on the implementation of 2019/2020 IDP/Budget	1 Strategic planning session held on 10/07/2019	None	100%	MLM Morokolo M	Budget R 427,032  Expenditure R 0	Attendance registers, invites, agenda and IDP/BUDGET document
MM-004-2019/20	<b>Communications</b>	4. Number of Event Management Equipment items procured	Procurement of Event Management Equipment	Procurement of 4x Municipal and 4xNational Corporate Flags, 06x Loud Hailers and 10x Municipal Branding material.	15 Event Management equipment items procured (4 Loud hailers;10 Branding material; 1 Podium)				N/A	MLM Pholoba M	Budget R 150,000  Expenditure R0	Specification, Advertisement, Order and delivery note
MM-005-2019/20	<b>Communications</b>	5. Number of Diaries, Calendars, IDP Documents and Annual	Printing and Publications	Printing of 1000 Diaries; 1000 Calendars; 800 Know	1500 Diaries; 2000 Calendars; 100 Annual Reports				N/A	MLM Pholoba M	Budget R 1,101, 000  Expenditure R0	Order, Invoice, copy of advertisement, Delivery Note



<b>Key Performance Area (KPA) 5:</b>				<b>GOOD GOVERNANCE &amp; PUBLIC PARTICIPATION</b>								
<b>Outcome 9:</b>				<b>Responsive, Accountable, Effective and Efficient Local Government System</b>								
<b>Outputs :</b>				<ul style="list-style-type: none"> <li>• Deepen democracy through a refined ward committee model</li> <li>• Administrative and financial capability</li> </ul>								
<b>Key Strategic Organizational Objectives</b>				<p>To ensure that institutional arrangements are transparent efficient and effective</p> <p>To ensure that good governance and public participation is sustained and enhances transparency and accountability.</p>								
No.	Priority area (IDP)	Key performance indicator	Project Name	Baseline	2019/20 annual target	Quarter 1 target	Actual 1st quarter Achievements	Reason for Deviation	Progress (%to target)	Location of project	2019/20 Annual Budget R	Means of verification
		Reports printed and distributed		Your Leaders; 100 Annual reports and 200 IDP documents	and 200 IDP documents printed and distributed							
MM-006-2019/20		Percentage of municipal activities marketed, advertised and publicised	Marketing, Publicity and Advertising	100% Municipal activities publicised and marketed	100% Municipal activities marketed, advertised and publicised	100% Municipal activities marketed, advertised and publicised	100% Municipal activities marketed, advertised and publicised	None	100%	MLM Pholoba M	Budget R 521,759 Expenditure R 2,678.00	Order, Invoice, copy of advertisement, Delivery Note
MM-007-2019/20		Percentage of required corporate identity Items purchased	Corporate Identity	New Indicator	100% of required corporate identity Items purchased	100% of required corporate identity Items purchased	Not Achieved	No request was made	N/A	MLM Pholoba M	Budget R 100,000 Expenditure R0	Order, Invoice, copy of advertisement, Delivery Note
MM-008-2019/20	<b>Special programmes</b>	Number of youth programmes coordinated	Coordination of Youth Development Programmes	4 Youth programmes coordinated	2 Youth Programmes coordinated				N/A	MLM Moleya M	Budget R 149,582 Expenditure R0	Attendance register Minutes


<b>Key Performance Area (KPA) 5:</b>				<b>GOOD GOVERNANCE &amp; PUBLIC PARTICIPATION</b>								
<b>Outcome 9:</b>				<b>Responsive, Accountable, Effective and Efficient Local Government System</b>								
<b>Outputs :</b>				<ul style="list-style-type: none"> <li>• Deepen democracy through a refined ward committee model</li> <li>• Administrative and financial capability</li> </ul>								
<b>Key Strategic Organizational Objectives</b>				<p>To ensure that institutional arrangements are transparent efficient and effective</p> <p>To ensure that good governance and public participation is sustained and enhances transparency and accountability.</p>								
No.	Priority area (IDP)	Key performance indicator	Project Name	Baseline	2019/20 annual target	Quarter 1 target	Actual 1st quarter Achievements	Reason for Deviation	Progress (%to target)	Location of project	2019/20 Annual Budget R	Means of verification
MM-009-2019/20		Number of women and children activities/events coordinated.	Coordination of Women and Children development programmes	3 Women and Children Development Programmes coordinated	2 Women and Children Programmes coordinated	1 Women's day celebration coordinated	1 Women's day celebrated coordinated	None	100%	MLM Moleya M	Budget R 200,689  Expenditure R 101,600	Attendance register  Minutes
MM-010-2019/20	<b>Special Programmes</b>	Number of activities/events related to people with disability coordinated	Coordination of Disability Support Programmes	3 Disability Forums held	3 Disability Support Programmes coordinated	1 Disability Forum meeting coordinated	Not Achieved	Disability forum attended a district workshop. No POE submitted	0%	MLM Moleya M	Budget R 129,198  Expenditure R 7,000 00	Attendance register Minutes Concept document
MM-011-2019/20		Number of older person support programmes coordinated	Coordination of Older Persons support programmes	2 Older Person Events coordinated	3 Older Persons Support Programmes coordinated	1 Older Persons Support Programme coordinated	1 Older Persons Support Programme coordinated	None	100%	MLM Moleya M	Budget R 150,406  Expenditure R 61,950 00	Attendance register  Reports
MM-013-2019/20		Number of Local AIDs Council meetings coordinated	Coordination of Local Aids Council activities	4 Local Aids Council meetings coordinated	4 Local AIDS Council meetings coordinated	1 Local AIDS Council meeting coordinated	1 Local AIDS Council meeting coordinated	None	100%	MLM Moleya M	Budget R 142,582  Expenditure R 90,310	Attendance register.  Minutes

<b>Key Performance Area (KPA) 5:</b>				<b>GOOD GOVERNANCE &amp; PUBLIC PARTICIPATION</b>								
<b>Outcome 9:</b>				<b>Responsive, Accountable, Effective and Efficient Local Government System</b>								
<b>Outputs :</b>				<ul style="list-style-type: none"> <li>• Deepen democracy through a refined ward committee model</li> <li>• Administrative and financial capability</li> </ul>								
<b>Key Strategic Organizational Objectives</b>				<p>To ensure that institutional arrangements are transparent efficient and effective</p> <p>To ensure that good governance and public participation is sustained and enhances transparency and accountability.</p>								
No.	Priority area (IDP)	Key performance indicator	Project Name	Baseline	2019/20 annual target	Quarter 1 target	Actual 1st quarter Achievements	Reason for Deviation	Progress (%to target)	Location of project	2019/20 Annual Budget R	Means of verification
MM-014-2019/20	Performance Management	Number of Automated PMS reports generated	Automation of PMS reports	New indicator	4 Automated PMS reports generated	1 Automated PMS reports generated	1 Automated PMS reports generated	None	100%	MLM Mogakane M	Budget R 600,000 Expenditure R 79 951 68	Approved automated PMS reports
MMOP-024-2019/20	Audit Action Plan	Percentage of audit queries addressed	Audit action plan	34% of Auditor General queries addressed	100% of Auditor General queries addressed				N/A	MLM Moruane K	Opex	Updated Audit action plan
MMOP-025-2019/20		Percentage of internal audit queries addressed	Audit action plan	New Indicator	100% of Internal audit queries addressed	25% of Internal audit queries addressed	50% of Internal audit queries addressed	None	100%	MLM Moruane K	Opex	Updated Audit action plan
MMOP-26-2019/20 IDP	Risk Management	Percentage of risks resolved within timeframe as specified in the risk register	Risk Register	100% of risks resolved within timeframe as specified in the risk register	100% of risks resolved within timeframe as specified in the risk register	100% of risks resolved within timeframe as specified in the risk register	0% of risks resolved within timeframe as specified in the risk register	Cascading of PMS to lower level managers in progress. Managers and Supervisors have signed Performance agreements.	0%	MLM Mashatola D	Opex	Minutes, Attendance registers

<b>Key Performance Area (KPA) 5:</b>				<b>GOOD GOVERNANCE &amp; PUBLIC PARTICIPATION</b>								
<b>Outcome 9:</b>				<b>Responsive, Accountable, Effective and Efficient Local Government System</b>								
<b>Outputs :</b>				<ul style="list-style-type: none"> <li>• Deepen democracy through a refined ward committee model</li> <li>• Administrative and financial capability</li> </ul>								
<b>Key Strategic Organizational Objectives</b>				<p>To ensure that institutional arrangements are transparent efficient and effective</p> <p>To ensure that good governance and public participation is sustained and enhances transparency and accountability.</p>								
No.	Priority area (IDP)	Key performance indicator	Project Name	Baseline	2019/20 annual target	Quarter 1 target	Actual 1st quarter Achievements	Reason for Deviation	Progress (%to target)	Location of project	2019/20 Annual Budget R	Means of verification
MMOP-027-2019/20	Council Resolutions	Percentage of Council resolutions implemented	Implementation of Council resolutions	100% of Council Resolutions implemented	100% of Council Resolutions implemented	100% of Council Resolutions implemented	100% of Council Resolutions implemented	None	100%	MLM MM	Opex	Updated Council resolution register
MMOP-0-2019/20 IDP	Audit Committee Resolutions	Percentage of Audit Committee resolutions implemented	Implementation Audit Committee resolutions	New indicator	100% of Audit Committee resolutions implemented	100% of Audit Committee resolutions implemented	No AC resolution taken	None	None	None	Opex	Updated Audit Committee resolution register

**APPROVAL OF THE REPORT**

The Municipal Manager of Molemole Municipality hereby submit the 1<sup>st</sup> Quarter 2019/20 SDBIP Performance report as required by section 52(d) of the Municipal Finance Management Act, 2003 (Act 56 of 2003).



**Mr. M L MOSENA  
MUNICIPAL MANAGER**



**DATE**